

# HOLY ROSARY STEWARDSHIP COUNCIL MINUTES – February 15, 2017

- 1.0 Call to Order / Agenda / Minutes
  - 1.1 Opening Spiritual Reflection – Kathleen Stubbert
  - 1.2 Regrets – Rodney Bell, Melissa Buenaventura, Joanne Tersigni
  - 1.3 Approval of Agenda – Rob / Therese
  - 1.4 Approval of Minutes (2 corrections) – Kristin / Pat
  
- 2.0 Cluster Presentation – Alana Forester - Development and Peace Update
  - Evolution from ‘Social Justice’ to ‘Development and Peace’.
  - Social Justice Actions from the past – Free trade coffee and bottle water awareness.
  - D&P focus – People that are struggling to have their human rights recognized.
  - One of the challenges is that those being served are not as visible to those in the parish.
  - Alana observation - Mission statement of the Parish should be promoted more.
  - 2 areas of focus:
    - **Autumn Campaigns**
      - Topics like mining, farming, just practices etc.
      - Last fall only generated 135 signatures.
    - **Share Lent**
      - Activities like Station of Cross, Solidarity Lunch
      - 2017 Focus - Women at the Heart of Change.
  
- 3.0 Business Arising
  - 3.1 Cluster Reports / Updates – Cluster Representatives
    - **Outreach** (Joanne)
      - Saturday Night Supper
        - Next supper is March 25.
        - Sign-up weekends - March 4th and 11<sup>th</sup>
      - Missions Possible
        - Will continue to have an appeal monthly-community very generous
      - Pantry
        - Working well with the dedicated team members.
        - 3 members away this month but other team members fill in.
        - The pantry continues to be busy supporting people in need of emergency food supplies.
        - The congregation is generous in donating weekly but sometimes it is necessary to use funds from our account to purchase extras.
    - **Pastoral Care** (Pat)
      - Communion to Sick Ministry - Training session on Feb. 9<sup>th</sup> for 7 volunteers.
      - Pastoral Care Council will start advertising the PCC Ministries regularly in the bulletin to build awareness.
  - 3.2 CWL Report – CWL Representative?
    - Jeff to follow-up with Magee on who is the CWL representative.
  
- 4.0 Chair Comments - Jeff
  - 4.1 Jamaica Letter – Update on next Steps.
    - Jeff stated that the Stewardship Council Executive will meet with Magee before the next meeting to understand the Mission Jamaica concerns.

## 5.0 Pastor's Desk – Fr. Boyd

### 5.1 Website

- Father has asked everyone to ensure they have sent feedback to John McCormick.

### 5.2 Father would like to establish a photography team.

### 5.3 Construction / Renovations Update

- The team is starting their work. It is still early in the process.
- The team is working to get clarity on the priorities etc.

### 5.4 Staffing Announcement – Business Administrator

- Beverley Bulyovsky is retiring.
- Angie Gazzola will assume the role of Business Administrator.

## 6.0 Ad Hoc Committee Reports (Communications, Youth Ministry, Knights of Columbus and Refugee Committee) – As required

- Jeff will ask for updates at the next few meetings – Dolores for Refugee Committee in March, Wendy for Youth Ministry in April and Frank for Knights of Columbus in May.

## 7.0 Finance Report – Steve Wright.

### • Preliminary Report for the Year-end 2016

#### ○ Income:

- General Offerings were \$421K, this compares closely with 2015 of \$420K.
- All other income totaled \$203K, of which \$103K was for our Family in Refuge. Much of these donations are a wash.
- So overall our parish and other groups contributed a total of \$624K.

#### ○ Expenses:

- Generally, our expenses were in line with our forecast. We had increased expenses for additional clergy, World Youth Day, and our Family in Refuge but these have all been funded from the year's revenues or prior years' contributions.

#### ○ Net Income:

- The parish net income was \$129K. A large portion of this was the Family in Refuge. We do not generate much of a surplus between general offerings and operating expenses; we rely on the parish to contribute towards special projects.

#### ○ Balance Sheet:

- The parish assets at December 31, 2016 were \$330K. Roughly half of our assets are committed to parish groups, and special projects such as Family in Refuge, Youth etc.
- The parish liabilities were \$12K.

## 8.0 New Business

### 8.1 Ministry Celebration and Recruitment (Jeff / Fernando)

- June 11<sup>th</sup> as a tentative date.

### 8.2 Parish Picnic 2017 (Rob)

- Rob and Jeff to speak to the principals to see if there is interest in promoting through the schools if we move to late June.
- Need to decide at the March meeting.

### 8.3 Fundraising Form (Pat)

- The committee approved the changes to policy 445.
- Pat to send to Cluster Leaders with an introduction email.
- Cluster Leaders to distribute to their respective Ministries.

#### 8.4 St. James High School Awards (Therese)

- Contact- Anita Rota, attendance secretary 519-822-4290
- Process:
  - March break - St. James sends a letter with all the info for Graduation Day times / procedures.
  - April 1<sup>st</sup> - Awards committee will have selected students for awards and the school office will send the names of students who say they are parishioners of Holy Rosary and who the committee deems to practice Christian values. Stewardship Council / Father Boyd to select the recipient of the Stewardship Council Award. CWL to choose a second and different recipient for the Holy Rosary CWL award.
  - June 1<sup>st</sup> - St. James needs Holy Rosary to come back with the 2 selected students and let them know who from the parish will present the award at the Grad ceremony.
  - Wednesday June 14- Graduation awards given-7:00 p.m. Basilica of Our Lady. Award can be handed out by a representative of Holy Rosary or we can ask a chaplain or a teacher to hand them out on our behalf.

#### 9.0 Adjournment

9.1 Closing Prayer.

9.2 Next Meeting – March 15, 2017