

HOLY ROSARY STEWARDSHIP COUNCIL MINUTES
Wednesday May 21, 2014

1.0 Call to Order:

1.1 Welcome: D. Bergin

1.2 Opening Prayer: Pat McCann Next Month: Sharleen Cornelius

1.3 Attendance/Regrets:

	Attendees:	Regrets:
Pastor:	Father V. Boyd	
Chair:	D. Bergin	
Vice-Chair:	A. Gazzola	
Secretary:	J. McCormick	
Cluster Leaders:	J. Kealey	
	I. Ius	F. Maine
	T. Wright	
	R. Charbonneau	
	S. Cornelius	
Pastor Appointees:	P. McCann	
Finance	J. Lovelock	
Business Administrator:	S. Halloran	

1.4 Meeting Minutes – J. McCormick

2.0 Approval of Agenda:

2.1 Additions / Changes:

2.2 Motion To Accept: Moved: Therese Wright Seconded: Rusty Lovelock

3.0 Approval of Minutes: From April 23, 2014

3.1 Errors/Omissions Section 4.1 should read “Monday May 3’rd”
Section 5.1 should read “one from inside, 2 from outside”
Section 5.1 shepherd was misspelled
Section 5.6 should read “Chaplain at Saint James”

3.2 Motion To Accept: Moved: Rusty Seconded: Charlene

4.0 Parish Plan:

4.1 Final Review/Approval of Parish Plan, Vision, and Mission Statements

- Reviewed the Vision and Mission statements
- Suggested changes were captured
- Final edit to be completed by Dolores

4.2 Communication to Parish

4.2.1 Communications (handout at masses; website following final approval)

4.2.2 Meeting on June 3rd at 4pm and 7pm

- Approach and assignments are captured in document “Parish Plan Meeting”

5.0 Business Arising

5.1 Cluster Reports –

- **Liturgy (J. Kealey)**

Thursday June 19th volunteer appreciation mass

Greeters: Jo, Shareleen, Angie, Pat

Lector: John

Offertory: Frank

Eucharist: Dolores, Ivan, Angie, Rusty

- **Liturgical Ministries (D. Bergin)**

- **Adult Formation (S. Cornelius)**

Discussion about Sharleen’s report.

If people wish to start a new initiative, they should approach the chair (Sharleen) who would bring it to Stewardship Council and Father Boyd for discussion.

- Considering a more contemplative initiative for this Fall

Artur is leaving the area; Father Boyd hopes to find a replacement for the bible study program as it has been well received.

- **Children / Youth Formation (T. Wright)**

Therese provided a report on the Catechesis of the Good Shepherd program for review.

- National committee was consulted
- They are willing to offer the adult training course at Holy Rosary (weekly)
 - o The normal process requires people to travel to Toronto (monthly, for two years)
- Meeting of volunteers who are interested is planned for next week
- Lutheran, Anglican, Catholic, and Ukranian churches can be involved
- Consider building on our Youth initiative with Church of our Lady

- **Outreach / Pastoral Care (F. Maine)**
- **Parish Fellowship (R. Charbonneau)**

Coffee Sunday

- are looking for volunteers for clean up
- review skills survey for additional volunteers

5.2 Skills Survey

Angie

- A couple more names will be added and the newest list will be distributed
- Thank you letters are not done yet

Father Boyd

- This is a significant initiative for the Parish
- However, it needs to be maintained or we'll lose the resources
 - o We need some mechanism to keep track of history of calls/asks for help
 - o List needs to be centralised in the office
- Committee leaders may have access to the names associated with their committees, but they need to be responsible for updating the activity log

Pat

- Difference between those that are active in a ministry (i.e. committee members) and those that are on-call

Sandy

- There is database software available in the office but it hasn't been fully used

John/Pat

- Suggestion that we develop volunteer contact guidelines for committee chairs
 - o Call the volunteer
 - o Ask if they are still interested in volunteering
 - o Ask in what capacity/commitment level they can contribute (volunteer for committees, on-call for small jobs, etc.)
 - o Log conversation (date, response)
 - o Report details back to office after initial contact and then regularly (6 months?) thereafter

5.3 Volunteer Appreciation Evening

June 19th

Advertised in the bulletin

Posters to be made

Liturgy (Jo coordinating – see above)

Angie will send a note to Stewardship council about volunteering

- There is a sub-committee planning the event

Sandy has a copy of the targeted message from last year and will forward it to Angie

- Chairs of committees to distribute

Review of Volunteer Appreciation Service Awards criteria document

- Suggestions for this year (Marie Gazzola, Sylvia Zamin)

5.4 Constitution Review

Reviewed again.

Rusty has made a motion to accept the changes to the constitution (with no changes to the preamble and mission). Pat seconded. Passed.

Dolores will email the redline version to everyone before the June meeting.

The current three year term for many of the Stewardship Council members ends in December.

5.5 Youth Initiative

Wendy Obbema has been hired to support the Youth Initiative. The committee spoke with Wendy to understand her vision. Report to Knights of Columbus is due in mid-September where the Knights will evaluate the program. Funding could end in September if initiative is not viable. At this point there is funding and commitment to Wendy for at most one year. There is work in progress asking the Knights of Columbus for funding beyond the first year.

Wendy will spend 3.5 hours at HR and 3.5 hours at Church of Our Lady on this initiative and will speak about the initiative at the masses at both churches.

Grad award. CWL have picked two names already; Angie to send to Father and Ivan. Angie to receive the names of candidates for the Parish award (one). Father Boyd to see the whole list. Decision to be taken at executive meeting. In the future, Father Boyd should review the list before any other decisions are made.

5.6 October 4'th Celebration

Good committee; sub-committee meetings have been occurring. Formal invitation letter sent to the Bishop.

5.7 Jamaican Mission

Jenny Cafiso presented and provided context for fundraising and transparency. St. Anne's Parish must submit a plan for how any monies and people's talents would be used. Father Boyd to contact Father Rohan to understand St. Anne's plans.

6.0 Chair's Comments

7.0 Pastor's Desk

8.0 Fundraising

The debt stands at approximately \$18,000.

9.0 Finance Report

Rusty presented the March 2013 finance report.

Procedural change in terms of rotation through the finance committee. Recommendation to Father Boyd to rotate 2 people in August. Mike Feren has retired from the committee; Rusty plans to leave the committee in August as well.

As a result, there will be a new representative of the Finance committee on Stewardship council beginning in September.

10.0 New Business

10.1 Donor Recognition

Deferred to next meeting

10.2 Parish Picnic

Deferred to next meeting

11.0 Parish Updates

11.1 Reports by

Parish Pantry (received)
Bereavement Support
Saturday Night Supper
Ministry to the sick
Volunteer Screening
Sunday Coffee (Rose provided verbal report)
Catechesis of the Good Shepherd (Therese provided written/verbal report)

12.0 Next Meeting – Wednesday June 18, 2014

12.1 Agenda items, Committee Reports & Prereads due by (the 10th of the next month)

12.2 Upcoming Meeting Dates

- Wednesday September 17, 2014
- Wednesday October 15, 2014
- Wednesday November 19, 2014
- Wednesday December 17, 2014

12.3 Adjournment & Closing Prayer (Father V. Boyd)